

Precious Lambs Handbook

327 35th St NE

Cedar Rapids, Iowa 52402

319-200-4382

Precious Lambs is a ministry of Good Shepherd Baptist Church.
We are a Christian daycare, teaching Christian principles.

Statement of purpose- Precious Lambs will endeavor to create a loving environment where children will thrive and become the best they can be through Christian principles.

Objectives-

1. To assure parents that their child will be taught to be respectful of others and themselves.
2. To care for the whole child, including social and emotional development.
3. To educate using games, activities and music to show learning is fun.
4. To provide healthy meals and snacks.
5. To create an environment where parents and children feel safe and protected.

Centers-

Nursery - infant to 18 months

Toddler- 18 months to three years old

Threes- three years old

Preschool- four and five year old

Fee Policies and Financial Agreements

Registration fee- \$50 due upon registration

Infants - \$220 weekly

Toddler- \$210 weekly

Threes and preschool- \$200 weekly

Tuition is due on Friday of the prior week.

Late fees will be applied on Thursday of each week.

We accept Block Grant/Child Care Assistance clients for full time slots.

Tuition includes all meals and snacks.

We serve morning and afternoon snacks as well as a well-balanced nutritious lunch. We follow the meal guidelines for the child nutrition program.

Enrollment and Discharge

A registration form must be completed as well as an emergency medical treatment authorization be filled out prior to the first day.

Also, each child will be required to have a physical examination report filled out by a licensed physician or nurse practitioner. The written report should include past health history, status of present health including allergies, medications, and acute or chronic conditions and recommendations for the continued care when necessary. Annually, thereafter; a statement of health conditions, signed by a licensed medical doctor, or nurse practitioner shall be submitted that includes any change in functioning, allergies, medications or acute, chronic conditions.

At any time a family may choose to withdraw from Precious Lambs by giving a two week notice to the director. If a family

chooses to withdraw without a two week notice they will be obligated to pay tuition for those two weeks.

If for any reasons a child becomes a threat to any staff member or enrolled children an immediate termination will be made. The director will give both verbal and written termination notice to the family. If for any reason a parent becomes a threat to staff members or to enrolled children an immediate termination will also be made.

If in the event the director feels the school can no longer care for a child due to specific parental behaviors such as failure to obey school policies, use of profanity, rude or disrespectful behavior to the people of our school, the director will give a termination notice.

Discipline

Research has shown that children who are emotionally well-adjusted have a much greater chance of early school success. In fact, competence in social skills has been shown to have an even greater positive impact than family background on children's cognitive skills.

Precious Lambs utilizes a positive approach to discipline. The staff is prepared to teach all children what is acceptable behavior through both word and deed. The childcare program is designed to encourage and guide children lovingly and consistently to success with positive reinforcement. If in the event further discipline is needed beyond redirection and verbal communication between the child and staff, we will use the time-out method. If a serious and repetitive discipline problem should occur, a meeting between the parents, teacher and director will be

scheduled. If the problem persists without progress or resolution, a family may be asked to withdraw their child from the daycare.

Nutrition

At Precious Lambs we pride ourselves in encouraging and providing healthy foods. We believe healthy habits start at a young age. It is our intention to provide our children with the knowledge to make good food choices. The school will provide two healthy snacks a day as well as a nutritious healthy lunch in compliance with the Department of Health Services.

Health and Safety

Illnesses such as chicken pox, influenza, RSV, pneumonia, etc. will be posted to notify parents of possible exposure.

If a child becomes ill at the center a parent will be notified and expected to pick up their child immediately (within one hour of notification). An ill child will be kept separately in the office area with a qualified staff member until the parent arrives.

For the well-being of all children and staff members, children who are sick with a fever(greater than 100.4),diarrhea,(loose stools), bad cough, vomiting, bacterial infection, may not attend for 24 hours after the symptoms have subsided without the aid of pain relievers. Pink eye is when a child has a visibly pink eye, excretions crusting the eye. The child must be on drops for 24 hours before returning to the center. This is to keep all children and staff healthy.

Staff will assist children in washing their hands immediately before eating and after using the restroom.

Center hours/drop-off and pick up times-

The center is open from 6:30am to 5:30 pm. Children should be dropped off no later than 10am. If your child comes later than that they ruin set schedules and impede the learning process. If you have an appointment for your child let us know so that we can plan accordingly. If you know you will be later than 5:30pm, please make arrangements for someone on your list to pick up your child. If you are late you will be charged a \$25 fee per child.

Please sign to acknowledge that you have read the handbook and agree to abide by the policies written.

Name_____

Date_____